

TRANSFERRING TO NASAA INFO & APPLICATION PACK



Thank you for your enquiry to transfer your certification to NASAA. Please send us the following:

ESSENTIAL

1. A completed Transfer Application form (attached)
2. A copy of your current Certificate of Registration
3. Payment of \$66 Data Processing Fee
4. A farm map or layout of your operation

OPTIONAL EXTRAS IF AVAILABLE

1. Copy of your existing Organic Management Plan;
2. Copy of your last inspection report
3. Soil Tests

NOTES:

1. The transitional arrangements enable participants to continue to conform to the National Standard and, after a NASAA inspection, to the NASAA Organic Standard.
2. The transferee will complete a NASAA Organic Management Plan before NASAA's first inspection is carried out.
- 3 Under the National Standard producers must undergo at least one year of pre-certification where the producer complies with organic standards but has no label use. Where a producer transfers during precertification the same conditions will apply and the year will count from the date when the producer commenced precertification under an AQIS accredited certifier.
4. Once NASAA has received your application and fee NASAA may offer an interim certification contract to the operator for signature. The contract is based upon operator compliance with the National Standard.
5. The initial certification will enable the operator to use the NASAA Label as a stand-alone label or as an accompaniment to any existing claims or labelling currently employing the mark of any AQIS accredited certifier. The development of any composite artwork employing the NASAA Label however may only be carried out after NASAA has made a physical inspection of the operator's farm/facility and after NASAA has approved the artwork.
6. If you request immediate certification by NASAA under NASAA's IFOAM program you will need to supply to NASAA a completed Organic Management Plan, soil tests and a copy of your current inspection report.
7. NASAA will bring you into our scheduled inspection cycle after receipt of an Annual Fee from the operator which must be settled prior to NASAA inspection.

ANNUAL FEE (inc GST)

CATEGORY	FEE	APPLIES UNTIL:
Standard Producer	\$660	30 June 2009
Small Producer (organic turnover below \$40K)	\$572	30 June 2009
Small Producer (in group of at least 5 operators with Group Co-ordinator)	\$407	30 June 2009

NOTES

1. PRODUCER: Initial and Annual Fee cover cost of initial and annual reinspection to a ceiling of 3 hours for inspection and \$200 for travel costs and travel time. (Quotation in advance supplied on request)
2. SMALL PRODUCER: Initial and Annual Fee covers cost of initial and annual reinspection to a ceiling of 2 hours for inspection and \$200 for travel costs and travel time. (Quotation in advance supplied on request)
3. PRODUCER LEVY of 1% applies for all organic sales above \$40K per annum.

NB IF YOU ARE A PROCESSOR, HANDLER, RETAILER please complete your details on the transfer application form and fax to NASAA. Our Full Fee Schedule is available at www.nasaa.com.au.

PROTECTING YOUR PRIVACY

NASAA is committed to handling personal information about you in accordance with the Privacy Act.

NASAA may collect and hold information about you for the purposes of assessing, reviewing and making decisions about your suitability for certification and/or membership, maintaining that certification and/or membership over time, and providing information on services and products that NASAA considers may be useful and informative. You may have access to your personal file held by NASAA. NASAA will handle all such personal information confidentially and will not divulge it to any party outside NASAA without your written permission except that:

- ◆ Generalised information may be extracted to be used for statistical purposes without disclosing personal details
- ◆ NASAA may release such information to those bodies to which it is accredited and other certifying organisations in some circumstances as well as meeting any lawful obligations imposed upon it by statutory authorities
- ◆ NASAA may publish notice of your certification (if granted) on its website and will include your general certification details on a list, which shall be available to the public on request
- ◆ NASAA may disclose copies of your Certificates of Registration for the current and three previous calendar years to the general public
- ◆ For applicants for certification to USA: NASAA may supply copies of any laboratory test results for the current and three previous years to the general public on request

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