



# CERTIFICATION APPLICATION FORM (JAS)

NASAA CERTIFIED ORGANIC PTY LTD (NCO)  
ABN 60 101 829 163

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Date of application .....

Applicant(s) name(s) in full: .....

Trading as: .....ABN.....

Postal address: .....

.....Post Code.....

Location of farm or facility .....

Telephone No: (.....)..... Fax No: (.....).....

Email address .....Website.....

What products do you wish to have JAS certified? .....

The operation is: Crops  Livestock Products  Processing  Organic Feeds  Re-packing JAS products

## 1. BACKGROUND HISTORY

JAS requires the applicant to declare to NCO the following information about any previous JAS certifications held by you or your organisation.

1. Have you or your organisation ever been certified by a certification agency for JAS certification? Yes/No  
(If Yes go to question 2 below. If No go to Section 2 overleaf)

2. If Yes, please give details .....

3. If Yes, have you or your organisation ever been sanctioned by that certifier for:

- (i) refusing to remove or erase a JAS Seal? Yes/No
- (ii) failing to provide information? Yes/No
- (iii) providing false information? Yes/No
- (iv) stopping an inspector from entering your premises? Yes/No

4. If Yes to any of the questions in Item 3 please specify the date when the sanction was imposed by your certifier:

Day.....Month ..... Year Day.....Month ..... Year

Day.....Month ..... Year Day.....Month ..... Year

5 If you or your organisation was previously certified for JAS, has this certification ever been suspended or revoked by the certifier? Yes/No

6 If Yes to question 5 when was the suspension or withdrawal imposed by your certifier?

Day.....Month ..... Year Day.....Month ..... Year

7 Are any managers, representatives and/or employees of your operation managers, representatives or employees of an operation whose JAS certification was suspended or revoked? Yes/No

8 If Yes to question 7 please specify the issue, the person's name, the name of the certifier and the date (day, month and year) that the operation was suspended/revoked. If the person concerned at the time is no longer with you/your company please also indicate when they left:

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.....  
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**2. STANDARDS, TECHNICAL CRITERIA & ORGANIC MANAGEMENT/HANDLING PLAN**

NCO will supply you with the relevant JAS Standard and Technical Criteria plus an Organic Management template which must be completed and returned to NCO. Once this has been checked and reviewed NCO will write to inform you of its arrangements for a site inspection of your operation.

**3. PRIVACY & CONFIDENTIALITY**

- a) NASAA CERTIFIED ORGANIC Pty Ltd is committed to handling personal information about the applicant(s) in accordance with the Privacy Act.
- b) NCO may collect and hold information about the applicant(s) for the purposes of assessing, reviewing and making decisions about the applicant(s) suitability for certification; maintaining that certification over time and providing information on services and products that NCO considers may be useful and informative. An applicant/licensed operator may have access to their personal files held by NCO.
- c) NCO will handle all such personal information confidentially and will not divulge it to any party outside NCO without the applicant's written permission except that:
  - i. Generalised information may be extracted to be used for statistical purposes without disclosing personal details
  - ii. NCO may release such information to those bodies to which it is accredited and other certifying organisations in some circumstances as well as meeting any lawful obligations imposed upon it by statutory authorities.
  - iii. NCO will publish notice on its website of the applicant's application and of their certification, if granted.

**4. DECLARATION**

I provide the above information on the understanding that it is confidential and will be used only by NCO for the purposes of this application. I understand that if the information I have supplied is incorrect, incomplete or untrue my application shall be null and void.

Signed ..... Date: ...../...../.....

**JAS FEES DUE**

APPLICATION FEE: AUD\$ Please see NCO Fee Schedule

INITIAL INSPECTION: Deposit will be quoted, agreed and paid in advance

Please send in your application only at this stage. NCO will supply a written assessment of the costs of JAS certification, which is payable prior to inspection, as laid out in the NCO JAS Fee Schedule.

Please pay by cheque or Postal Order payable to **NASAA Certified Organic Pty Limited**

or by Direct Deposit, **quoting applicant's name** to:

NCO Pty Ltd, Bank BSB#: 085-458 Acct: 83272 8926

Date Received ...../...../..... Reg #.....**JAS**

Entered in eCert: Entered in MYOB: File created:

OMP, Standards, Technical Criteria & Inspection Methods Sent: