



AF3 INPUT MANUFACTURER, NURSERY CERTIFICATION APPLICATION FORM

Version A
Created 15/4/10

Page 1 of 3

NASAA Certified Organic P/L

PO Box 768 Stirling SA 5152 TEL +61 (08) 8370 8455 FAX +61 (08) 8370 8381

EMAIL enquiries@nasaa.com.au WEB www.nasaa.com.au

A. APPLICANT DETAILS

Company Name in full.....

Trading asABN.....

Contact PersonPosition.....

Postal AddressPost Code.....

Physical Location Address.....

Phone No: (.....).....Fax No: (.....).....

Email.....Mob.....

Are you currently, or have you previously been certified by another certifier? **YES** **NO**

Have you been denied certification by another certification body? **YES** **NO**

If **Yes**, please provide the name of the certifying body & brief explanation.....

B. CERTIFICATION CATEGORY (See Section F Category Description for clarification)

Please indicate by ticking the applicable category or categories for which certification is desired.

INPUT MANUFACTURER	<input type="checkbox"/>	NUSERY	<input type="checkbox"/>	AUSTRALIA (country of business)	<input type="checkbox"/>	INTERNATIONAL (country of business)	<input type="checkbox"/>
-----------------------	--------------------------	--------	--------------------------	------------------------------------	--------------------------	--	--------------------------

C. PRODUCTS &/OR PROCESSES TO BE CERTIFIED

Please list all products to be certified by name. Please attach if not enough space.

.....

.....

.....

Select Market Programs Required (tick boxes)

INPUTS		NASAA Australia only		NASAA INTERNATIONAL International Inputs only
NURSERY		NASAA (IFOAM) Australia only		NASAA INTERNATIONAL (IFOAM) International only

Site Plan Provision:

Please attach:

- A flow plan describing movement of product through each facility. State ownership of each site and activity associated with the site for all steps in the chain.
- A site map.



AF3 INPUT MANUFACTURER, NURSERY CERTIFICATION APPLICATION FORM

Version A
Created 15/4/10

Page 2 of 3

D. STANDARDS & COMPLIANCE

I have read and understood the NASAA Organic Standard. **YES** **NO**

- I agree to comply with the requirements of the NASAA Organic Standard.
- I agree to supply NCO with further information needed for evaluation of the production to be certified.
- I understand that if the information I have supplied is false the application will be cancelled.
- I consent to the use of subcontracted inspection personnel and/or laboratories as required.
- I provide this information on the understanding that it will be used by NCO in accordance with the Privacy Statement outlined in Section I.

Print Name:..... Position:.....

SignedDate.....

Please check that following has been completed before submitting your application:

- Section A:** Applicant Details **Section B:** Certification Category
Section C: Products &/or Processes to be Certified **Section D:** Standards & Compliance
Section E: Payment Details **Section G:** Applicant Feedback
Attached: Site plan for each facility Flow chart for each facility/process
Organic Manufacturing Plan or Organic Management Plan (Nursery)

On receipt of application, Organic Manufacturing/or Management Plan (OMP) and fee, the application will be checked for completeness. Once approved an inspection will be allocated.

E. PAYMENT DETAILS

Application fees cover initial inspection deposit and application fee. Please refer to the **NCO Fee Schedule** to determine applicable fee. The application fee portion is non-refundable.

Fast Track: For priority turnaround (usually 2-4 weeks from receipt of documents to issuance of NCO contract). Additional fee as per **NCO Fee Schedule**.

CATEGORY TYPE Insert combined initial application & inspection cost from NCO Fee Schedule into appropriate category. International operators refer to the International section of NCO Fee Schedule for costs.

INPUT MANUFACTURER	\$	NUSERY	\$
--------------------	----	--------	----

International Inspection Deposit: Please supply me with a quote
Please **send** me a hard copy of the NASAA Organic Standard (price per Fee Schedule) \$
(Standard is free when downloaded from NASAA/NCO website)

FAST TRACK \$

TOTAL AMOUNT PAYABLE \$

Payment by cheque payable to **NASAA Certified Organic Pty. Ltd.** Or by credit card

VISA BANKCARD MASTERCARD (please circle)

CARDHOLDER'S NAME.....

CARD NO.....EXPIRY DATE.....

Direct payment to NASAA Certified Organic Pty Ltd account; BSB 085-458 Account No 83-272-8926



AF3 INPUT MANUFACTURER, NURSERY CERTIFICATION APPLICATION FORM

Version A
Created 15/4/10

Page 3 of 3

F. CATEGORY DESCRIPTIONS

Input Manufacturer	<ul style="list-style-type: none"> Manufactures products that may be used on farms or in processing facilities eg, fertilisers, packaging material, sanitisers, composts, livestock treatments etc. Products that are intended as ingredients or processing aids to certified food products are excluded.
Nursery	<ul style="list-style-type: none"> An operator that produces plant material in containers or bare-rooted for use by organic producers (eg, seedlings, potted plants and rootstock). Excludes edible plants produced for direct human consumption. Includes seed production grown entirely for sale as seed.

G. APPLICANT FEEDBACK

Please indicate how you found out about certification with NASAA Certified Organic?

MEDIA ARTICLE

EVENT

WORD OF MOUTH

PUBLICATION

WEBSITE

OTHER (please state)

H. MEMBERSHIP OF NASAA

Membership of NASAA is separate from certification by NCO for your organic operation. If you wish to apply to become a NASAA Member please use the NASAA Membership Form enclosed with the application pack and make a separate payment to NASAA Ltd.

I. PRIVACY INFORMATION

NCO is committed to handling personal information about you in accordance with the Privacy Act. NCO may collect and hold information about you for the purposes of assessing, reviewing and making decisions about your suitability for certification and/or membership, maintaining that certification and/or membership over time, and providing information on services and products that NCO considers may be useful and informative. You may have access to your personal file held by NCO. NCO will handle all such personal information confidentially and will not divulge it to any party outside NCO without your written permission except that:

- ◆ Generalised information may be extracted to be used for statistical purposes without disclosing personal details
- ◆ NCO may release such information to those bodies to which it is accredited and other certifying organisations in some circumstances as well as meeting any lawful obligations imposed upon it by statutory authorities
- ◆ NCO may publish notice of your certification (if granted) on its website and will include your general certification details on a list, which shall be available to the public on request
- ◆ NCO may disclose copies of your Certificates of Registration for the current and three previous calendar years to the general public
- ◆ For applicants for certification to USA: NCO may supply copies of any laboratory test results for the current and three previous years to the general public on request.