

# Special offer for the Agriculture & Aquaculture Industries

## Government funded Environmental Management System training



The Department of Agriculture, Fishery and Forestry (DAFF) has formally approved the “*EnviroCert – Environmental Management for Small and Medium Sized Businesses*” and the “*ISO 14001: International Environmental Management System training course*” under the FarmReady reimbursement grant scheme.

FarmReady is part of Australia’s Farming Future, the Australian Government’s flagship four-year initiative to improve productivity and to help farmers manage the results of climate change.

The costs to participate in either of these training courses will be fully reimbursed by DAFF, provided you are eligible under the FarmReady programme. To be able to claim reimbursement you must obtain pre-approval from DAFF prior to the training course. After the training, you will get reimbursed for the training costs (max. \$ 1500.- per financial year) as well as a maximum of \$ 500.- per financial year for associated costs such as travel to the training venue, meal allowances and childcare.

### What is ISO 14001?

ISO 14001 is the world’s best recognised international standard for Environmental Management Systems. It is used throughout the world in a wide variety of organisations and industries. Its principles can be applied to any size business, although for smaller sized businesses pursuing certification can be challenging.

### What is EnviroCert?

The Australian developed EnviroCert Environmental Management System Standard has been specifically designed to assist small and medium sized

businesses to establish, implement and maintain an effective Environmental Management System.

Both standards set the framework for a system that enables you to identify and control the environmental impacts of your business activities and that will help you to improve them.

ISO14001 and EnviroCert use the same, internationally recognised principles aimed at continuous improvement of an organisation’s environmental performance. EnviroCert offers an accessible option for small to medium sized businesses and also provides a pathway for those that wish to upgrade their environmental management system to ISO 14001 at a later stage.



The advantages of using an Environmental Management System (EMS) in your organisation include:

*Improved Environmental Performance:*

- EMS’ provide a framework for continual improvement of environmental performance.

*Communication:*

- A systematic approach ensures that employees and other stakeholders are involved in the business and are aware of the environmental impacts of their activities. An EMS also assists in establishing efficient lines of communication to all stakeholders.

*Legal Compliance:*

- An EMS assists organisations to identify applicable legal and regulatory requirements and helps to demonstrate compliance.

*Cost Efficiencies / Risk Management:*

- An EMS will assist in reducing energy costs, waste charges and use of raw materials and it reduces legal, financial and reputation related liabilities.

*Customer Confidence:*

- A certified EMS provides customers with confidence in the services provided. Customers may require a certified EMS.

*Independent Verification:*

Certification of the EMS provides a verification of the organisation’s commitment to continuously improve its environmental performance.

## What's included in this training course?

Both training courses are one-day interactive workshops and include a case study which will enable participants to put the theory into practice.

### Purpose of the training:

Provide participants with a basic understanding of how an Environmental Management System works and how to get started developing your own.

Discover how to apply the EMS principles to your business and achieve continual improvement of your Environmental performance.

### The Course Outline:

- Introduction
- Benefits of having an Environmental Management System
- The Plan/Do/Check/Act Model
- Environmental Policy
- Setting Environmental Targets
- Controlling Operations
- Monitoring & Measuring
- How to Implement an EMS

### Achievement:

By the end of the course participants will be familiar with the basic framework of an effective EMS.

Participants will understand the intent of the requirements of Environmental Management System Standards and understand the key concepts and methodologies.

### Who Should Attend?

The content of this training is specifically tailored to those operating in the Agriculture or Aquaculture Industry.

This training will be very useful to those people who:

- intend to implement an Environmental Management System;
- wish to gain independent certification of their Environmental Management System;
- want to know more about Environmental Management Systems, whether EnviroCert or the Internationally recognised ISO14001 standard.
- are new to an already certified company but require training for induction purposes.

Upon completion of the course a Certificate of Attendance will be issued.

Lunch, Coffee and Tea are provided during this training.



## Locations and training dates for 2<sup>nd</sup> half of 2010

### Victoria

Melbourne	27/08/2010	30/09/2010	22/10/2010	
Albury	28/09/2010			
Mildura	20/10/2010			

### New South Wales

Sydney	9/09/2010	18/11/2010		
Tamworth	8/09/2010			

### South Australia

Adelaide	5/08/2010	3/09/2010	7/10/2010	5/11/2010
Port Lincoln	15/10/2010			
Mt Gambier	2/11/2010			

### Queensland

Brisbane	20/08/2010	8/10/2010	12/11/2010	
Rockhampton	17/09/2010	29/10/2010		
Townsville	26/11/2010			

Alternative locations and dates can be arranged on request. Please contact us to discuss the options!

Training courses (as a rule) run from 9.00 am till 4.30 pm, but variations to these times can be made on request.

## How to register for this training?

To register your interest in this training and to select the location and date of your choice on the attached Training Booking Form on the next page and send it back **to the ECAAS office**.

On receipt of this booking form we will enter your information on a DAFF pre-approval application form.

This form will then be send to you (by email where possible). You need to check the details, complete missing information where necessary and submit to DAFF (either by email, post or fax) at least 5 days prior to the training.

DAFF will confirm pre-approval within 5 working days. After receiving this pre-approval you are *guaranteed* to get all your money back after the training!

## Cancellations

If you, after submitting the attached form, decide or are forced to cancel the training the following charges apply:

- Cancellations received 5 working days or more before the training: no costs
- Cancellations received between 2 and 5 working days before the training: 50% of training fees
- Cancellations received within 2 days before the training or no cancellations received: 100% of training fees.

## Questions ?

If you have any questions or need help, please contact:

Ashley Robinson  
 ECAAS/EnviroCert training coordinator  
 1 800 798 001 (Freecall)  
[info@envirocert.com.au](mailto:info@envirocert.com.au)

# TRAINING REGISTRATION FORM

Please complete and submit to the EnviroCert Office - GPO Box 1818, Adelaide SA 5001,  
or send a copy by Fax: 1300 798 799 or Email: Info@EnviroCert.com.au

## Business Name and Address

Name	
ACN	ABN
Street/Box	
Town/City	State / Postcode
Phone	Fax
Mobile	Email

## Training details (please select your preferred option and preferably 2 alternative locations or dates. Please also select your preferred training

	Location	Date	ISO14001 (FRTC0474)*	EnviroCert (FRTC0475)*
Preferred			<input type="checkbox"/>	<input type="checkbox"/>
Alternative 1			<input type="checkbox"/>	<input type="checkbox"/>
Alternative 2			<input type="checkbox"/>	<input type="checkbox"/>

## Names and positions of people participating in training

Name	Position	Has DAFF granted pre-approval for this person? <small>(Pre-approval from DAFF is NO requirement to register for or participate in this training. Gaining pre-approval from DAFF is a DAFF requirement for eligibility under the FarmReady reimbursement scheme)</small>
		Yes/No* <small>*Please select as appropriate</small>
		Yes/No* <small>*Please select as appropriate</small>
		Yes/No* <small>*Please select as appropriate</small>
		Yes/No* <small>*Please select as appropriate</small>

Has anyone recommended this training to you? If yes, please specify the name and contact details of that person:

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Name:

Date:

Signature:

## TAX INVOICE

I will send a cheque for the amount of (number of people) ... X \$ 770.00 (= \$700.00 + 10% GST) to:

**ECAAS, GPO Box 1818, Adelaide SA 5001**  
ABN: 91 104 429 898

I prefer to pay by Credit Card the amount of (number of people) ... X \$ 770.00 (= \$700.00 + 10% GST)

### Card details

Mastercard

VISA

Name of card holder: .....

Card number

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Expiry date: .....

Signature: .....

<p><input type="checkbox"/> I will send a cheque for the amount of (number of people) ... X \$ 770.00 (= \$700.00 + 10% GST) to:</p> <p><b>ECAAS, GPO Box 1818, Adelaide SA 5001</b> ABN: 91 104 429 898</p>																										
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